Transfer Policy and Transfer Orders

The Director General in his absolute discretion on the basis of his judgment of the needs and requirement of NCB shall determine the Physical place or location of work including transfers and postings.

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National Council for Cement and Building Materials
(Under the Administrative Control of Ministry of Commerce & Industry, Govt. of India)
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(ISO 9001 : 2015)

Ref: PER/3.1417
16 March 2026

MEMORANDUM

The undersigned has been directed to inform Sh Rajat Kumar Ghosh, NCB Cadre Official Level-6, that he stands transferred from NCB- Hyderabad to NCB-Ballabgarh with immediate effect on his request on medical grounds for a period of one year. He will be relieved of his duties at NCB-Hyderabad from the afternoon of 16 March 2026 and he shall report for duty to NCB- Ballabgarh on 17 March 2026.

On the date of his release, he shall submit in the prescribed forms enclosed herewith, No Dues Certificate and Certificate of Transfer of Charge to the to Unit Incharge- Hyderabad.

16/3/26
Amit Trivedi
Joint Director-HRS

Thro' U/I- NCB-H

Sh Rajat Kumar Ghosh
NCB - Hyderabad

Copy: - FAS

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Ref PER/3.1355
31st March 2023

MEMORANDUM

The undersigned has been directed to inform Shri N R Dhanee, NCB Cadre Official Level-6 that he stands transferred from NCB-Bhubaneshwar to NCB-Ballabgarh with immediate effect. He will be relieved of his duties at NCB Bhubaneswar with effect from the afternoon of 06th April 2023 and after availing 12 days joining time, as admissible, he shall report for duty to NCB Ballabgarh on or before 17th April 2023.

On the date of his release, he shall submit in the prescribed forms enclosed herewith. No Dues Certificate and Certificate of Transfer of Charge, to Unit In-charge NCB Bhubaneswar.

He will be entitled to transfer TA as per rules.

This memorandum supersede the earlier memorandum no. PER/3.1355 issued on 27th March 2023.

31/03/2023
Dr. D K Panda
Jt. Director & Head-HRS

Thro' UIC-NCB-Bhu

Shri N R Dhanee
NCB-Bhubaneswar

Copy: FAS

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Ref: PER/3.1283
06 July 2022

MEMORANDUM

This has reference to request of Sh Nitin Chowdhary dated 04 July 2022 for transfer from NCB-Bhubaneswar to NCB-Ballabgarh. The undersigned has been directed to inform Sh Nitin Chowdhary, Group Manager, Level-12, that he stands transferred from NCB- Bhubaneswar to NCB Ballabgarh. He will be relieved of his duties at NCB-Bhubaneswar with effect from the afternoon of 08 July 2022 and he shall report for duty to NCB Ballabgarh on 11 July 2022.

On the date of his release, he shall submit in the prescribed forms enclosed herewith, No Dues Certificate and Certificate of Transfer of Charge, to Unit Incharge- Bhubaneswar.

06/07/2022
Dr D K Panda
Jt Director & Head-HRS

O/C

Thro' Unit Incharge- Bhubaneswar

Sh Nitin Chowdhary
NCB - Bhubaneswar

CC: FAS

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Ref: PER/3.1417
08 April 2022

MEMORANDUM

In continuation to memorandum of even number dated 04 April 2022, Sh Rajat Kumar Ghosh, Senior Assistant, Level-6, is hereby informed that he stands relieved of his duties at NCB-B from the afternoon of today i.e 08 April 2022, to join and report for duty to the UI, NCB- Hyderabad on or before the date as communicated to him vide above memorandum.

08/04/2022
Dr D K Panda
Jt Director & Head-HRS

08/04/2022
Sh Rajat Kumar Ghosh
NCB - Ballabgarh

Copy: - FAS
UI, NCB-H

Conf

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Ref: PER/3.1553
22.07.2020

MEMORANDUM

In continuation to memorandum of even number dated 25 June 2020, Dr B Pandu Ranga Rao, General Manager, Level-13, is hereby informed that he stands relieved of his duties at NCB-B from the afternoon of today ie 22 July 2020 to join and report for duty to the UI, NCB- Hyderabad on or before the date as communicated to him vide above memorandum.

Ashutosh Saxena
Jt Director-HRS (PER)

Thro' Head-CDR

Dr B Pandu Ranga Rao
NCB - Ballabgarh

Copy: - FAS
- UI, NCB-H

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