



National Council for Cement and Building Materials
(Under the Administrative Control of Ministry of Commerce & Industry,
Government of India)
Centre for Continuing Education Services (CCE)

Distance Learning Correspondence Course on Diploma in Cement Technology (2017-18)
(Course Scheme & Guidelines)

Eligibility

Graduate in Science/ Technology or Diploma in Engineering in relevant areas.

Course Scheme:

The full course is divided in trimester of four months each.

- Course material trimester wise will be provided to the participants on joining the course.
- At the beginning of the I & II trimester, one week (5 working days) interactive class / lecture sessions / laboratory demonstrations etc. will be conducted at NCB units - Ballabgarh and Hyderabad.
- During II trimester, hand-on-practise sessions on NCB's cement process simulator for cement plant operation will be conducted during 5 days class room interactive/training sessions at NCB units.
- At the end of III trimester, demonstrations in NCB's laboratories along with examination will be conducted during 5 days class room interactive/training sessions at NCB units.
- It is mandatory for the participants to submit assignments during all the trimester; attend class room interactive/training sessions of II & III trimester and take the examination.
- A participant, incase, fails to attend first trimester interactive session; he or she may be allowed to attend the course for the successive II & III trimester depending on his/her timely submission of the assignments of I trimester.
- Further, a participant is unable to attend the interactive class room lecture sessions / demonstrations / examination during II and III trimester but attended or timely submitted the assignment of first trimester during the course; he or she will be allowed to pursue the course in the next successive year sessions. Each participant will be given maximum two such opportunities to pursue the course and is required to complete the course within three years from date of registration.

Award of Certificate : A certificate will be awarded to the participants on the basis of marks obtained in the assignments and the final examination.

Course Duration : **One year but flexibility to complete within three years**

Course Fee : **(a) For candidates from India, Bhutan and Nepal**
Rs 60,000/- per participant plus service tax as notified by Govt. of India from time to time.
(b) For other countries
US\$: 3000/- per candidate

Payment Terms : **(a) For candidates from India, Bhutan and Nepal**
Rs. 20,000/- per trimester plus service tax as applicable payable at the time of admission/start of each trimester (presently service tax @ 14% and Swachh Bharat cess @ 0.5% and Krishi Kalyan cess @ 0.5% or as notified by Govt. from time to time (Total Fee per trimester ₹ 23000/-)
(b) For other countries
US\$: 1000/- per candidate per trimester

Mode of Payment

SBI Collect Portal (steps attached for reference) or through RTGS/NEFT in favour of National Council for Cement and Building Materials

Details for ECS Payment : State Bank of India, CRI Faridabad Branch, Faridabad-121004

SB Account No.: **10383962218**

MICR Code: **110002194**

IFSC Code: **SBIN0003794**

PAN No.: **AAATN2477N**

TAN No.: **DELN09625A**

STC No.: **AAATN2477NST002**

Accommodation during Class room session:

The participants will make their own arrangement of stay during interactive classroom sessions/ hands-on-practice sessions on simulator/ laboratory demonstration/examination. However, accommodation in the CCE's hostel can be provided subject to availability and payment of residential charges including taxes as applicable.

Filled-in application form along with requisite fee & qualification details should reach the following address on or before 14th July 2017:

Head of Centre

Centre for Continuing Education Services (CCE)

National Council for Cement and Building Materials,

34 Km Stone, Delhi-Mathura Road (NH-2)

Ballabgarh-121 004, Haryana, INDIA

Phone: +91-129-4192245/4192469/468, 2241453,

E mail: cceb@ncbindia.com

Website: www.ncbindia.com